Operations related to the individual study plan of a doctoral student (PhD) in IS Study (supervisor)

1) Once logged in to the Student Information System (<u>www.is.cuni.cz/studium</u>), click the icon "Individual study plan for PhD students".

Education						
List of advisors	Examinations terms -	Exam results 2	Final Exams	2 Dotaznik	🧭 Education plan	Subjects
Advertising subjects of thesis	Study publications	Inquiry				
Time-table						
Office hours	Individual study plan for P students	hD. Schedule NG				
Admission process						
Study application form staz	Admission	Apllicants comission	Admission requirements	Study application form	Admission procedure status	
Utils						
1	A Committees	n Rozcestník	Statistical reports	Invitations for state exams		
Noneducational agenda						
Central catalogue	E-resources Portal	WhoIS NG				
Personal systems						
Whols NT 3						
Others						
Receditation	Bookmarks	Číselníky 3	n Diploma Supplements	Life-Long Education courses	Harmonogram	ho Who is Who
Personal data	Graduation	崖 File manager	€ Scholarships			

2) By entering appropriate data to the filter, find the specific student, students of the selected branch etc. (the offer of items for filtering can be personalized).

😑 Filter 🏶 🏶 🔸		55 Student Information System – Torch		
 Students of branches under my SAB 	Items for filtering can	https://metis.ruk.cuni.cz/studukp1/eng/lib/dialog_userconfig.php?id=77		
Study programme: 🔻		Úprava nastavení - filtr		
Field of Study: Historical Sociology (D HISO)	be personalized by			
Study Form: Full-time V	clicking on icon for	🗹 plan_id - ID PhD. plánu		
Year of study:	configuration.	sident - ID studenta		
Study status: graduated withdrawn interr		i oident - ID osoby		
Year of graduation: V	· · · · · · · · · · · · · · · · · · ·	ucit - ID školitele/konzultanta		
		✓ rok_hodnoceni - rok ročního hodnocení ✓ rok_zac_studia - rok začátku studia		
Role: student Supervisor Adv Name:	visor	✓ rok_stat_studia - rok sabolvování		
Surname:		✓ Iok_ausorovani - Iok absorovani - i jmeno - hledat podle jména osoby		
Title of the thesis:	\	🗹 program - program studia		
	1	🕑 obor - obor studia		
Thesis ID:		🗹 forma - forma studia		
ID plan:		✓ rocnik - ročník		
Year of commencement of study: 🔻		✓ dis_prace - disertační práce		
Multiple choice		stav_plan - stav plánu		
State of Assessment: v		 ✓ stav_hodn - stav hodnocení ✓ stavy studia - stavy studia 		
Year of Assessment: 🔻		I Slavy_slubla - slavy slubla I I vysl_hodn - výsledek hodnocení		
Result of the Evaluation:	nter your	✓ jan_noun vysketer neurocenn ✓ jen plan - pouze studenti s plánem		
Multiple choice (access	· · ·	✓ jen_hodn - pouze plány s ročním hodnocením		
Display. 50 V results per page	quirements for seach	🔲 sstav_zmena - změna studijního stavu		
🤊 Search 🛶 🔤 an	nd click "Search".	Cours the colortion		
		Uložit Save the selection.		
		Hodnoty nastavené fakultou		

3) The list of students displays the basic information on each student and the relevant study plan. For the details on the individual study plan of a specific student, click the icon "Plan Details".

- Filter 🏶 🏶							
 my students 							
Study programme:		*					
Field of Study:	Historical Sociology (D HISO A) 🔻 🐴						
Study Form:	•						
Year of study:	•						
Study status:	graduated witho	Irawn interrupted	🖉 studying 🎏				
Year of graduation:							
Role:	Student Super	rvisor 🔍 Advisor					
Name:							
Surname:							
Title of the thesis:							
Thesis ID:							
ID plan:							
Year of commencement of study:							
State of Assessment:	Multiple choice						
					Nonconfirmed g	plan is in the state of	
	Year of Assessment						
	Multiple choice (a					plan awaits to be approved.	
	50 v results per				supervisor, ere p	an undits to be approved.	
	E Search						
Plan Given and	lastname	Study status	Year of admission	Supervisor	State of the plan	Responsibility (plan proposal)	Last revision
- ++ ++ 	wak	studying	2015	Mgr. Karel Černý, Ph.D.	ISP proposal	Student ⇒ Supervisor	13.05.2016 14:03 Bc. Magdalena Foffová

4) For each individual study plan, each duty included in the plan can be commented on. The supervisor can return the plan to the student for changes or completion if appropriate. If the plan meets the supervisor's requirements, the tutor will submit it to the Subject Area Board for approval. Before this step, the tutor must fill in his/her commentary * (item "Comment on Proposal").

Plan has been modified by John Nowak Waiting for your response						
Plan Detail - Proposal						
● Student: John Nowak (ID:"464447") 🍐						
	doc. PhDr. Jiří Š					
		10.2015): doc. PhDr. Jiří Subrt, C	Sc.			
		iys): Mgr. Karel Černý, Ph.D.				
	.09.2015 - stays					
 State of the l 	Plan (ID: "1198					
	Responsibil iding responsibil	ity: Supervisor				
Prece		ity: Student ge: Foffová Magdalena, Bc. 13.05.;	2016 14:03			
Commer	ntary by supervis		01014.00			
	ommentary by SA					
	Date of Approv					
Plan Pro	oposal in PDF for	rm: 🔎				
• History of re	asons for return	ning the individual study plan				
- Dissertation	and progress o	n the dissertation				
Туре	Type Title, details D Commentary					
doctoral dissertation	The Process of	Revolutionary Change in the Mide	le East From Transformation to Collapse of the whole state structure;AComparative Study	on armed forces		
progress on the						
doctoral dissertation	docbrai desentation					
Course of st	turbe					
_			"Comments on Proposal" - enter your comment to the plan.			
 List of duties 	5				The icon opens a	
			Only after the comment is filled, the further option is		text field, where	
Type OO	Code	Title, details	available - "Pass the plan on the Subject-area Council".	Ac. year Semester	() Commen	
Course	YDHA006	Politics, Power and International	"Return plan to student" - you can return plan to student	2016/2017 Winter	🍙 🛻 🛛 you can enter a	
Conference		Conference Berlin	(after you click "Proceed" a text field will open, where you		and the second s	
Conterence	Description					
Duties specific for the tranch Approve Study Plan*: this option becomes available after duty.						
Linstructor action the commentary is filled. After selecting this option and						
Clicking "Proceed" the plan cannot be edited by supervisor.						
Comments on Proposal Return Point to stocent						

Plan Detail - Proposal				
• Student: John Nowak (ID: "464447") 📤				
💽 SAB Chair: doc. PhDr. Jiří Šubrt, C	Sc.			
• Supervisor (16.09.2015 - 30.10.201	5): doc. PhDr. Jiří Šubrt, CSc.			
• Supervisor (30.10.2015 - stays): M	gr. Řarel Černý, Ph.D.			
Advisor (16.09.2015 - stays):				
- State of the Plan (ID: "11989")				
Responsibility: Sup	ervisor			
Preceding responsibility: Stud	dent			
Change: Čer	ný Karel, Mgr., Ph.D. 13.05.2016 16:33			
Commentary by supervisor: ff				
Commentary by SAB:				
Date of Approval:				
Plan Proposal in PDF form: 🔎				
Study Plan Assessment				
Comment: Max length 500 characters, ty Save	Formular for final commentary by supervisor to ISP.			

5) The plan recommended by the supervisor for approval is submitted to the Subject Area Board.

① Plan pass	() (Plan passed on to the Subject Area Board						
Plan Detail - Proposal							
• Student: J							
• SAB Chair: o	SAB Chair: doc.PhDr.Jiff Subrt. CSc.						
• Supervisor (*	16.09.2015 - 30.1	10.2015): doc. PhDr. Jiří Subrt, CSc.					
💿 Supervisor (30.10.2015 - sta	ys): Mgr. Karel Cerný, Ph.D.					
Advisor(16.0	9.2015 - stays):		Once the plan was submitted to a Subject				
- State of the F	Plan (ID: "11989		Area Board, it cannot be edited by				
		ty: Subject Area Board 🛛 🗧	supervisor. Subject Area Board can return the				
Prece	ding responsibili		plan back to supervisor for additional				
0	-	je: Černý Karel, Mgr., Ph.D. 13.05.2016 16:48	adjustments. In such case is responsibility				
	ntary by supervise mmentary by SA		returned back to supervisor and the plan is				
00	Date of Approv		opened for editing.				
Plan Pro	posal in PDF for						
The former of the		in a the lasticidust study star					
• History of re	asons for return	ing the individual study plan					
Dissertation	and progress of	n the dissertation					
Туре	Title, details						
doctoral dissertation	The Process of Revolutionary Change in the Middle East From Transformation to Collapse of the whole state structure; AComparative Study on armed forces						
progress on the							
doctoral dissentation							
Course of study							
List of duties							
Type 장습	Code 주요	Title, details ♥☆					
Course	YDHA006 Politics, Power and International Relations in the Perspective of History and Sociology						
Conference Conference Berlin Description							
Duties specific for the branch							