

# PRACTICAL GUIDE FOR PHD STUDENTS



# PRACTICAL GUIDE

## FOR PHD STUDENTS



Plzeň 2023



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Dear PhD Student,

We highly appreciate that you have chosen the Faculty of Medicine in Pilsen as the institution of your doctoral studies.

Science and research is the flagship of the Faculty and of the whole Charles University. The teams who form the management of the Faculty's departments and clinics belong to the top experts in science and you will be able to benefit from their support. Your supervisor is a person you may rely on in professional and also in various social areas.

This booklet provides you with an overview of the structure of the doctoral studies and also basic information about everyday students' life in Pilsen. On the following pages you will find a number of [www](#) sites with detailed information on the mentioned topics.

We hope that your future studies in Pilsen will make a successful start of your scientific career and be an unforgettable part of your personal life as well.

*prof. PharmDr. Radek Kučera, Ph.D.  
Vice-Dean for PhD Studies*





## 2 INTRODUCTION

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**Charles University**, one of the most ancient universities in Europe, was established in 1348 by the king Charles IV and quickly gained international renown. Throughout the centuries it became a modern higher education institution with high academic and research standards.

**The Faculty of Medicine in Pilsen**, founded in 1945, is one of the 17 faculties of Charles University. Studying at the Faculty of Medicine requires high intellectual abilities and good moral qualities. It provides an education which prepares future doctors both professionally and morally to devote their energy and effort to helping the sick and achieving advances in the medical sciences.

### 2.1 FACULTY MANAGEMENT

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- **Dean** – prof. MUDr. Jindřich Fínek Ph.D.
- **Vice-Dean for PhD Studies** – prof. PharmDr. Radek Kučera, Ph.D.
- **Vice-Dean for International Relations** – prof. MUDr. Filipovský Jan CSc.

Complete list of the Dean's board members can be found at  
<http://lfp.cuni.cz/clanek/4027-kolegium-dekana.html>

- **Secretary of Faculty** – Ing. Marie Klečková

### 2.2 ORGANIZATIONAL STRUCTURE

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#### 2.2.1 Clinics

- Department of Anaesthesiology and Intensive Care
- Department of Cardiology
- Department of Clinical Pharmacology
- Department of Dermatovenereology
- Department of Gynaecology and Obstetrics
- Department of Imaging Methods
- Department of Infectious Diseases and Travel Medicine
- Department of Internal Medicine I
- Department of Internal Medicine II
- Department of Neonatology
- Department of Neurology
- Department of Neurosurgery
- Department of Occupational Medicine
- Department of Oncology and Radiotherapeutics
- Department of Ophthalmology
- Department of Orthopaedics and Locomotive Apparatus Traumatology



- Department of Otorhinolaryngology (ENT)
- Department of Paediatrics
- Department of Pneumology and Phtisiology
- Department of Psychiatry
- Department of Stomatology
- Department of Surgery
- Department of Urology

#### 2.2.2 Theoretical Institutes

- Biomedical Center
- Department of Anatomy
- Department of Biology
- Department of Biophysics
- Department of Clinical Biochemistry and Haematology
- Department of Epidemiology
- Department of Forensic Medicine
- Department of Histology and Embryology
- Department of Immunology and Allergology
- Department of Languages
- Department of Medical Chemistry and Biochemistry
- Department of Medical Genetics
- Department of Microbiology
- Department of Pathology
- Department of Pathological Physiology
- Department of Pharmacology and Toxicology
- Department of Physical Education
- Department of Physiology
- Department of Public Health and Preventive Medicine
- Department of Social and Assessment Medicine
- Department of Sports Medicine

#### 2.2.3 Statutory bodies

- Dean
- Academic Senate
- Scientific Council
- Disciplinary Board
- Secretary

#### 2.2.4 Dean's Office

- Economic Department
- Legal Department
- Department of International Relations
- Department of Science and Research
- Project and Investment Department
- Personnel and Payroll Department

Complete list of departments of the Dean's Office can be found at  
<http://lfp.cuni.cz/kontakty/>

#### 2.2.5 Central Departments

- Central Laboratory for Immunoanalysis
- Centre of Information Technologies (CIT)
- Centre of Scientific Information



## 3 PHD STUDIES

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### 3.1 MAIN ASPECTS

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- **Form of study** – full-time/combined
- Standard **period of study** – 4 years
- Maximal period of study – 8 years
- **Individual study plan (ISP)** should be created within two months after the enrolment to study. It determines the course of the study for each of the students. It consists of:
  - Obligatory courses <http://lfp.cuni.cz/clanek/3370-povinne-kurzy-pro-doktorandy-compulsory-courses-for-phd-students.html>
  - Publications: 3–4 publications during the studies are required (each study programme has specific requirements);
  - Plan of foreign stays and research internships (compulsory for students in the full-time form of study);
  - Participation in the Students' Scientific Conference – organized once a year; compulsory for PhD students in 2nd, 3<sup>rd</sup> and 4<sup>th</sup> years of studies
  - 2 exams related to the topic of the dissertation thesis and the state exam
  - Name of the dissertation thesis
- The fulfillment of the obligations stated in ISP is controlled annually. The student submits short report about his or her study, which is then approved by the Supervisor and the Subject Area Board
- The role of the Supervisor is essential for the doctoral study. The Supervisor continuously monitors the fulfillment of the student's study obligations and consults the results of the study with the student on a regular basis. The Supervisor also approves the proposed dissertation and helps the student formulate it.
- The study in the doctoral study programme is monitored and evaluated by the **Subject Area Board**.
- **Mobility of researchers** forms an integral part of the PhD studies. Among others, internships abroad are supported by ERASMUS+, the mobility fund, inter-university agreements or faculty agreements.
- Students participate in **science support programs**. The University offers a variety of projects. The backbone of the system consists of PROGRES programs which provide basic institutional support for scientific activities in the University. Other projects are for example GA UK project (<https://cuni.cz/UKEN-753.html>), UNCE program or PRIMUS program. For further information please contact Jitka Horáková – Project and Investment Department, tel. 377 593 478, <http://lfp.cuni.cz/oddeleni/76-project-and-investment-department.html>.

### 3.2 IMPORTANT CONTACTS AND LINKS

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**Department of Science and Research** provides administrative support to the PhD students.

<b>Web</b>	<a href="http://lfp.cuni.cz/sekce/4o8-doctoral-study-phd.html">http://lfp.cuni.cz/sekce/4o8-doctoral-study-phd.html</a>
<b>Contact person</b>	Barbora Stachová, Daniela Vyzrálová
<b>phone</b>	377 593 467

Department of International Relations supports PhD students' mobility.

<b>Contact person</b>	Jitka Škrabalová
<b>Email</b>	<a href="mailto:internationaloffice@lfp.cuni.cz">internationaloffice@lfp.cuni.cz</a>
<b>phone</b>	377 593 464

**Centre for the Transfer of Knowledge and Technology (CPPT)** – patent and legal advice in the area of commercialization and preparation of project applications; transfer research and knowledge to the real world – <https://cppt.cuni.cz/CPPTNEN-12.html>.

### 3.3 COMPLETION OF PHD STUDIES

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The study is properly completed by the **State Doctoral Examination and defence of the dissertation** after which the title Ph.D. is awarded.

Final dissertation theses proves the ability and readiness for independent activity in the area of research or development or an independent theoretical and creative activity.

The defence of the Dissertation can be done after the fulfillment of all study requirements, i.e. requirements stated in the individual study plan.

Special attention must be paid to the originality of the work and personal data protection. The **Turnitin system**, in particular, is used at Charles University for checking the originality of theses and online support of academic writing.

### 3.4 SCHOLARSHIPS AND BURSARIES

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PhD students may be awarded the following scholarships and bursaries according to the Scholarship and Bursary Rules of Charles University:

- **Doctoral bursary** – if studying in **full-time studies** for a standard period of study – **4 years**. The bursary is paid as a regular monthly amount and ranges from 11,250 CZK to 18,500 CZK. It is increased after fulfillment of a student's study requirements (publications and state exam)
- **Bursary for outstanding achievement** in research, development and innovation, for artistic or other creative contributing to greater knowledge
- **Bursary granted in cases worthy of special consideration** (participation in teaching and research activities, work in laboratories, contributions to the development of information technologies, international cooperation, excellent sports achievements, representation of the University, or laudable citizen acts, etc.)

The **Scholarship and Bursary Rules** of CU can be found at <https://cuni.cz/UKEN-727.html> and the Rules for Awarding Scholarships and Bursaries at the Faculty of Medicine in



Pilsen can be found at <http://lfp.cuni.cz/clanek/4372-rules-for-awarding-scholarships-and-bursaries-at-the-faculty-of-medicine-in-pilsen.html>.

### 3.5 WELCOME DAY FOR PHD STUDENTS

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PhD day is organized at the beginning of the academic year (October). Students get information about the studies and meet other students.

### 3.6 RULES AND REGULATIONS RELEVANT FOR PHD STUDIES

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- Section 47 of the **Higher Education Act**
- Article 22 (13) of the **Constitution of Charles University**
- Article 10 of the **Code of Study and Examination** of Charles University
- Article 12 of the **Scholarship and Bursary Rules** of Charles University
- Rector's Directive No. 19/2018: **Doctoral Study Handbook**

University regulations	<a href="https://cuni.cz/UKEN-121.html">https://cuni.cz/UKEN-121.html</a>
Faculty regulations	<a href="http://lfp.cuni.cz/sekce/524-faculty-regulations.html">http://lfp.cuni.cz/sekce/524-faculty-regulations.html</a>

### 3.7 PRIZES AND AWARDS FOR RESEARCH

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#### 3.7.1 University Awards

- **The Bolzano Prize** – award for outstanding innovative work with excellent creative content and usually interdisciplinary import carried out in the course of study.
- **The Rector's Extraordinary Prize** – for an honourable act or activity performed during the course of study and proving outstanding civil courage or selflessness; for the achievement of outstanding results in science or research in the course of study

#### 3.7.2 Faculty Awards

- **Prize of Jaroslav Slípka** – granted for activities leading to improving study conditions, for socially beneficial activities, representation of the faculty or other activities leading to the development of the faculty.

#### 3.7.3 Other Awards

- **Prize of Josef Hlávka Foundation** – for the best students and graduates who proved exceptional skills and creative thinking. The status of the prize can be found at [www.hlavkovanadace.cz](http://www.hlavkovanadace.cz).
- **Prize of Minister of Education, Youth and Sports** – awarded to outstanding students and graduates in bachelor, master or doctoral study programmes.



## 4 LEGAL CONDITIONS

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### 4.1 VISA AND RESIDENCE PERMIT

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- If you are a **citizen of EU/EEA countries or Switzerland** you don't need any permit for living and working in the Czech Republic. If your stay exceeds 3 months you must register with the Immigration Police and may ask for **temporary residence permit** (necessary for obtaining "rodné číslo" used for various administrative procedures).

<b>Immigration Police Office</b>	Cizinecké oddělení policie ČR
<b>Address</b>	Slovanská alej 2046/26, 326 00 Plzeň
<b>Phone</b>	974 320 800

- In case of **researchers from the third countries** staying in the Czech Republic for longer than 3 months, it is recommended to apply for a long-term residence permit for the purpose of scientific research – "**scientific permit**". The Faculty of Medicine in Pilsen signs with the researcher a **Hosting agreement** which facilitates the legal procedure.

We recommend you to check the web page of **EURAXESS CZECH REPUBLIC** (<https://www.euraxess.cz/>), a project supporting international researchers and their family members.

### 4.2 WORKING IN THE CZECH REPUBLIC

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Citizens of EU/EEA member states, as well as third country nationals who have long term residence permits for the purpose of research have the **right to work in the Czech Republic without a work permit**.

Standard working week in the Czech Republic according to the Labour Code is **40 hours a week**, usually divided into five working days.

Some employers offer contracts with **flexible working time**, when the employee may choose to work during a part of the working hours according to his or her needs, or **part-time work** with shorter working hours.

The three basic forms of work contract are:

- Pracovní poměr (HPP) – standard full-time or part-time employment;
- Dohoda o provedení činnosti (DPČ) – work not exceeding 20 hours a week;
- Dohoda o provedení práce (DPP) – temporary work not exceeding 300 hours per calendar year;
- A self-employed person who has trade licence (živnostenský list) works independently without work contract.



## 5 AFTER YOUR ARRIVAL

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### 5.1 GETTING TO PILSEN

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Bus and train connections between Prague and Pilsen are frequent with the journey lasting approximately 1.5 hours. The journey by car takes approximately 1 hour.

- **Arriving by train** – international trains (EC, IC) arrive at two railway stations in Prague: **Main Train Station** (Hlavní nádraží) in the center of Prague and **Holešovice Railway Station** (Nádraží Holešovice). Direct trains to Pilsen depart daily from the railway stations **Smíchov**.
- **Arriving by bus** – most buses linking Pilsen and Prague depart from **Zličín Bus Terminal** almost every hour.

Train and bus timetables are available at  
<https://idos.idnes.cz/en/vlakyautobusymhdvse/spojeni/>

### 5.2 ENROLMENT

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The enrolment to study takes place at the **end of September or beginning of October**; the exact date is determined by the Dean and posted at the Faculty web page.

Students receive the **Student's card** and may choose one of two types of cards:

- CU student card combined with international ISIC card (annual fee approximately 320 CZK)
- Standard CU student card

Students take a **matriculation oath**.

### 5.3 INSURANCE

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The Czech public health insurance system is based on obligatory participation of insured persons. Health insurance is required in case of foreign nationals in the Czech Republic and it is ensured by **participation in public health insurance program**. Registration in one of the health insurance companies is required; the largest one is VZP:

- **Všeobecná zdravotní pojišťovna ČR** – numerical code 111 – [en.vzp.cz](http://en.vzp.cz).

Apart from VZP there is a number of other health insurance companies – [www.euraxess.cz/czech-republic/information-assistance/health-insurance](http://www.euraxess.cz/czech-republic/information-assistance/health-insurance).

After your arrival to the Czech Republic when you are not yet registered for public health insurance, you must have **alternative (travel) health insurance**, either from a commercial insurance company or the European Health Insurance Card EHIC.

In case of employment, the employer is obliged to pay regular insurance premiums which are deducted from the employee's salary.



## 5.4 BANKING

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You will find below the main financial institutions for everyday banking.

<b>Fiobanka</b>	<a href="https://www.fio.cz/bank-services/account-without-fees">https://www.fio.cz/bank-services/account-without-fees</a>
<b>ČSOB</b>	<a href="http://www.csob.cz/portal/people">www.csob.cz/portal/people</a>
<b>Komerční banka</b>	<a href="http://www.kb.cz/en">www.kb.cz/en</a>
<b>Česká spořitelna</b>	<a href="http://www.csas.cz">www.csas.cz</a>
<b>UniCredit bank</b>	<a href="https://www.unicreditbank.cz/en/obcane.html#home">https://www.unicreditbank.cz/en/obcane.html#home</a>
<b>Raiffeisenbank</b>	<a href="http://www.rb.cz">www.rb.cz</a>

## 5.5 ACCOMMODATION

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### 5.5.1 Recommended Temporary Accommodation in Pilsen

- Hotel Green Gondola <http://www.greengondola.cz/en/>
- Hotel Central <https://www.hotelcentral.cz/en/about-hotel/>
- Hotel U Pramenů <https://www.upramenu.cz/en/>
- Hotel U Zvonu <http://www.hotel-uzvonu.cz>
- Hotel Roudná <http://www.hotelroudna.cz>

### 5.5.2 Student Residence Halls

- **Dormitory Bolevecká** located in walking distance from the city center and from the Faculty campus:
  - The largest of Pilsen halls of residence.
  - 344 places is (20 single rooms, 144 double rooms, two single rooms and double rooms always share one bathroom; 9 rooms for four, with their own bathrooms).
  - All rooms are equipped with a fridge and little kitchenette.
  - 11 places for tourists.
  - Free Wi-fi connection, study rooms, TV rooms, laundry room, drying rooms, table tennis room, bike storage and vending machines with hot drinks and soft drinks and sale of sandwiches at the reception of the building, parking place in front of the building.
  - Public transport: tram lines No 1 and 4 and bus lines No 25, 33, 34, 40.
- **Dormitory Heyrovského** located in the Bory suburb, close to the University Hospital.
  - 180 places with accommodation in 60 double and 20 triple rooms.
  - Rooms equipped with a fridge and shared kitchenettes on each floor. Two rooms always share one bathroom and toilet.
  - Free Wi-fi connection, study rooms, laundry, fitness and common room.
  - No 16 trolley bus, ride to the city center takes 15 minutes.
  - Public transport: No 16, 14 trolley bus lines, No 23, 32, N1 and N4 bus lines.
- **Dormitory Šafránkův pavilion** located in walking distance from the University Hospital and the Faculty campus:

- The smallest of Pilsen halls of residence.
- 128 students can be accommodated in double rooms.
- Shared bathrooms and kitchenette are on each of the four floors, also 6 double rooms with their own bathroom and kitchenette.
- Each room equipped with a fridge.
- Free Wi-fi connection, study room, fitness, laundry, bike storage, student refectory and vending machines with hot drinks and soft drinks.
- The city center is 2 stops (No 4 tram line) from the building.
- Public transport: tram lines No 4 and No 1, and bus lines No 25, 33, 40, N1 and N4.

The reservations of accommodation are accepted **from May**. A student applies for accommodation at the Faculty. The confirmation of the reservation is subject to the payment of deposit and the first month rent. The deadline for payment is till **31<sup>st</sup> August**.

<b>Web</b>	<a href="https://kam.cuni.cz/KAMEN-57.html">https://kam.cuni.cz/KAMEN-57.html</a>
<b>Contact e-mail</b>	<a href="mailto:rezervace@kam.cuni.cz">rezervace@kam.cuni.cz</a> ; <a href="mailto:accommodation@kam.cuni.cz">accommodation@kam.cuni.cz</a>



## 6 PRACTICAL INFORMATION

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### 6.1 ACADEMIC CALENDAR

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- Start of the Academic year: 1 October of the respective year
- End of the Academic year: 30 September of the respective year
- Enrolment to the first year: September – October (is specified at the Faculty web page in the section Doctoral Studies)

### 6.2 CZECH PUBLIC HOLIDAYS

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- 28 September St Wenceslas Day
- 28 October Independent Czechoslovak State Day
- 17 November Struggle for Freedom and Democracy Day
- 24 to 26 December Christmas Holidays
- 1 January Restauration Day of the Independent Czech State
- March / April Easter Holiday – Good Friday, Easter Monday
- 1 May Labour Day
- 8 May Liberation Day
- 5 July St Cyril and Methodius Day
- 6 July Jan Hus Day

### 6.3 LIBRARY

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**Center of Scientific Information** is the Medical library of the Faculty of Medicine in Pilsen. It is located in the faculty premises.

To use its services, you need to have

- student ID card
- password to the Central Authentication Service (CAS)

Web	<a href="http://svi.lfp.cuni.cz/eng/index.asp">svi.lfp.cuni.cz/eng/index.asp</a>
twitter	<a href="https://twitter.com/svi_lfp">Twitter.com/svi_lfp</a>

**Central Library of Charles University** – a central workplace for library information services at Charles University, provides methodological and technological support – <https://library.cuni.cz/>.

### 6.4 DINING FACILITIES

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The Canteen and the Café are located in the faculty premises (alej Svobody 76, Pilsen 323 00). Student card is needed for payment in the dining facilities.

## 6.5 STUDY INFORMATION SYSTEM (SIS)

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The SIS is an administrative support of the study agenda.

It is used for submitting the **individual study plan**, for registration of the **fulfilment of study obligations** and of the **annual assessment of studies** and for uploading the **dissertation thesis**.

The SIS uses the common login and the password to CAS (Central Authentication Service) received after the enrolment.

## 6.6 VACCINATION

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Vaccination of medical students is obligatory according to the Czech legislation. Doctoral students should acquire the vaccination against **hepatitis B** until **31 March of the first year of studies**. A certificate of the vaccination should be submitted to the Department of Science and Research.

## 6.7 STUDENTS WITH SPECIAL NEEDS

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The Faculty of Medicine in Pilsen supports students with disabilities who require modification of entrance examination, study conditions or removing physical barriers either for a certain period of time or for the whole period of studies.

Contact person – Mgr. Bc. Petra Buňatová (email: [petra.bunatova@lfp.cuni.cz](mailto:petra.bunatova@lfp.cuni.cz)).

## 6.8 E-SHOP

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The Faculty E-SHOP offers a variety of clothes, accessories and also publications. The items can be sent to a specific address or can be picked up at the Dean's office at Husova 3, Pilsen.

Please check [http://eshop.lfp.cuni.cz/index.php?id\\_lang=2](http://eshop.lfp.cuni.cz/index.php?id_lang=2)

## 6.9 CU POINT

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### Center for Information, Counselling and Social Services of the Charles University

The Center, located in Prague, provides **assistance** to students and employees of the University in the area of career, psychological, social and legal counselling.

A monthly electronic **newsletter** containing planned events, University news and updated employee benefits is sent by the Center.

<b>Web</b>	<a href="https://ukpoint.cuni.cz/IPSCEN-19.html">https://ukpoint.cuni.cz/IPSCEN-19.html</a>
<b>Contact person</b>	Zuzana Poláková
<b>Phone</b>	224 491 892

## 6.10 WI-FI

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**Eduroam** is a Wi-Fi network available in most buildings of the Faculty; it can be used by the students of Charles University and other connected organizations (e.g. universities in the Czech Republic and abroad).



## 6.11 LIVING IN PILSEN

The city of Pilsen is an industrial and cultural center of West Bohemia. It has over 170,000 inhabitants and is situated about 90 km southwest of Prague and 70 km east of the German border. It is surrounded by beautiful countryside and is famous for its Pilsner Urquell brewery, the Skoda factory and the University of West Bohemia. The historic center of the city offers many places of cultural interest (theatres, concert halls, a modern State Scientific Library, museum, historical underground, and cinemas) as well as numerous sport facilities (swimming pools, gyms, and bowling clubs). Pilsen also frequently hosts scientific congresses and gatherings.

### 6.11.1 Getting Around

Pilsen City Transport Company (PMDP) ensures the majority of public transport in Pilsen. The main means of transport in the city are trams, trolleybuses and buses.

The route maps, timetables and tariffs for individual fares and for season fares can be found at the web page of the transport company at <https://en.pmdp.cz/information/tariff-fare/>.

### 6.11.2 Individual fares valid in 2023

Type of ticket	Student (18-26 years)	Person over 15 years of age
non-transfer	11 CZK	22 CZK
transfer, 30 minutes*	10 CZK	20 CZK
transfer, 60 minutes*	12 CZK	24 CZK
transfer, 180 minutes*	21 CZK	42 CZK
transfer, 24 hours <sup>1</sup>	36 CZK	72 CZK
SMS 35 minutes	24 CZK (plus your operator's SMS charge)	
SMS 24 hours	84 CZK (plus your operator's SMS charge)	

\* You can buy transfer ticket by using contactless bank card or Pilsen Card, which is a multifunctional chip card.

### 6.11.3 Prepaid fares valid in 2023

	Basic fare	Reduced fare
Year-long fare (365 days)	4,252 CZK	2,126 CZK
6-month fare (183 days)	2,460 CZK	1,230 CZK

### 6.11.4 A few tips for easy travel by Public Transport of Pilsen

- It is advisable to purchase a ticket before entering the carriage. A ticket sold by a driver is more expensive and its purchase prolongs the time spent at the stop.
- When entering the carriage with a wheelchair, a pram or a dog, use the doors that are designated for this only – they are marked by a symbol of wheelchair, pram or dog.
- It is necessary to inform the driver by a hand wave before entering the carriage with a pram, a wheelchair, a bicycle, a large piece of luggage or dog and wait for his/her consent or refusal.
- Transporting bicycles is permitted during weekends and on public holidays only.

- Front doors in buses and trolleybuses are designated for physically disabled passengers only or can be used in case the passenger wants to purchase a ticket from the driver.
- To get off, it is necessary to press a self-service button to open the door (it is green in most carriages)
- For boarding at a request stop, it is necessary to visibly signal with your arm to the driver in advance. Press the “STOP” button when getting off.

### 6.11.5 Driving

You may drive a car in the Czech Republic if you are a holder of a Czech driver’s license or a driver’s license of EU member state or Norway, Iceland, Switzerland, Liechtenstein or a driver’s license of non-EU country that complies with the conditions specified in the Convention on Road Traffic (Vienna 1968).

When using a motorway you should purchase an electronic vignette ([edalnice.cz/en](http://edalnice.cz/en))

Time validity / Price valid in 2023	1-year	1-month	10-day
For vehicles weighing less than 3,5 tons	CZK 1,500	CZK 440	CZK 310

### Speed limits in the Czech Republic

In towns	Outside of towns	Motorways
50 km/hour	90 km/hour	130 km/hour

### 6.11.6 Phone

Major mobile operators in the Czech Republic:

- **T-Mobile** – [www.t-mobile.cz](http://www.t-mobile.cz). T-Mobile branch in the shopping center Plaza, Radčická 2861/2, Pilsen.
- **Telefonica O2** – [www.o2.com](http://www.o2.com). O2 branch in the shopping center Plaza, Radčická 2861/2 or in Solní 18, Pilsen.
- **Vodafone** – [www.vodafone.cz](http://www.vodafone.cz). Vodafone branch in the shopping center Plaza, Radčická 2861/2 or at nám. Republiky 4, Pilsen

International Dialing Code of the Czech Republic: **00420**

Important telephone numbers:

- |                |                        |                          |                        |
|----------------|------------------------|--------------------------|------------------------|
| ▪ Ambulance    | <b>155</b> (toll-free) | ▪ Metropolitan Police    | <b>156</b> (toll-free) |
| ▪ Police       | <b>158</b> (toll-free) | ▪ Emergency Calls        | <b>112</b> (toll-free) |
| ▪ Fire Brigade | <b>150</b> (toll-free) | ▪ Emergency road service | <b>1230, 1240</b>      |

Information on telephone numbers within the Czech Republic **1180**

### 6.11.7 The Best Places to Visit

Pilsen offers a variety of places and monuments which you shouldn't miss. Among them:

- The central **Republic square** with its **St. Bartholomew's Cathedral**. This Gothic church famous for the argillite statue of Pilsen Madonna offers also great sights from its spire, the tallest one in the Czech Republic.
- When visiting the **Historical Underground** located in the original brewing house and built under the city center in the 14<sup>th</sup> century you can learn about the history of the city and the brewing industry.
- The **Great Synagogue**, the third largest synagogue in Europe, reminds the Jewish community living in Pilsen before the Nazi occupation in 1939 – 1945. It now serves as a concert and exhibition hall.
- The **Interiors** created by **Adolf Loos** in the 1930's have exceptional architectonic value and can be seen in several apartments in Pilsen.
- The **brewery tradition** has been connected with Pilsen nearly since its foundation and the world renowned lager **Pilsner Urquell** is exported to more than 50 countries. Guided tours in the brewery offer an insight into history and current operation of the beer production.

The surroundings of Pilsen is formed by a beautiful countryside suitable for cycling or one-day trips. You can visit historical and religious monuments, a few of them are listed below:

- Castles and chateaux:
  - **Švihov castle** is a well-protected medieval fortress; it can be reached from Pilsen within 30 minutes.
  - **Castle of Horšovský Týn** is one of the most opened castles to the public in the Czech Republic with several guided tours showing Gothic castle, Renaissance chateau, chateau library and others.
  - **Castle and chateau Bečov nad Teplou** – a Gothic castle located upon the river Teplá preserving the second most valuable relic in the Czech Republic after the crown jewels – reliquary of St Maurus.
  - **Kozel Chateau**, a Classicist hunting chateau located in charming surroundings offering tours in historical interiors is within a reach from Pilsen.
  - **Radyně Castle** is a medieval fortress only several kilometers south of Pilsen. It is situated on a hill of the same name.
- Monasteries:
  - In the town of **Plasy** it is possible to visit the former **Cistercian Abbey** of the Assumption of the Virgin Mary; buildings and premises of the convent are the work of the architect Jan Blažej Santini-Aichel.
  - In the **Benedictine monastery in Kladruby**, at its time one of the largest and richest in the Czech lands, you will discover the unique architectural style known as Gothic Baroque.

### 6.11.8 Czech Phrases

- Hello Ahoj/Dobrý den
- Bye Na shledanou
- Good night Dobrou noc
- Please Prosím
- Thank you Děkuji
- You're welcome Není zač
- I am sorry. Promiň/te.
- How are you? Jak se máš/máte?
- My name is... Jmenuji se...
- Nice to meet you. Jsem rád/a, že vás poznávám.
- Where is...? Kde je ...?
- I don't know. Nevím
- I don't speak Czech. Neumím česky.
- Do you speak English? Mluvíte anglicky?
- Today Dnes
- Tomorrow Zítra
- Yesterday Včera
- How much does it cost? Kolik to stojí?



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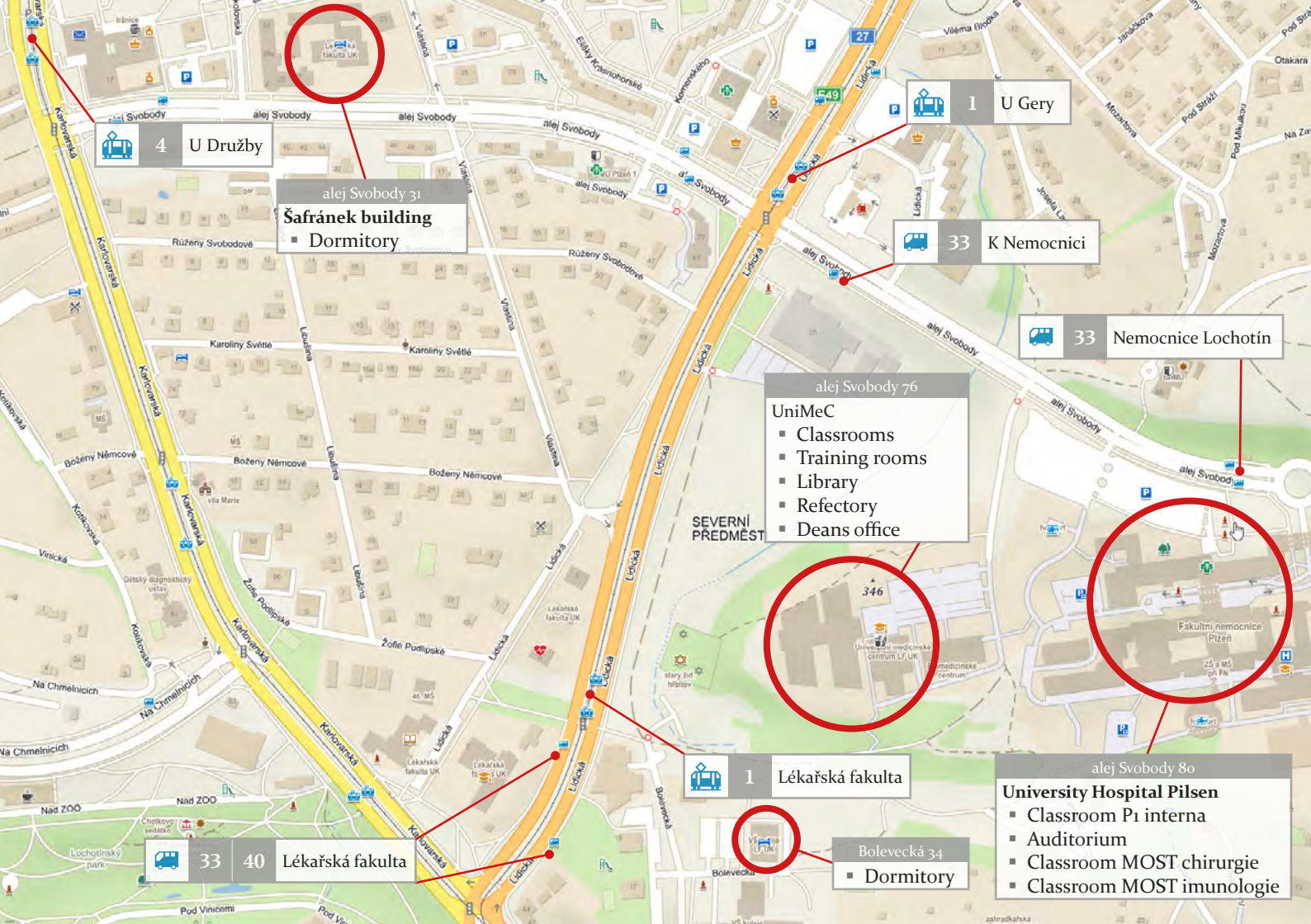
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**Šafránek building**  
▪ **Dormitory**

**33 K Nemocnici**

**33 Nemocnice Lochotín**

alej Svobody 76  
**UniMeC**  
▪ **Classrooms**  
▪ **Training rooms**  
▪ **Library**  
▪ **Refectory**  
▪ **Deans office**



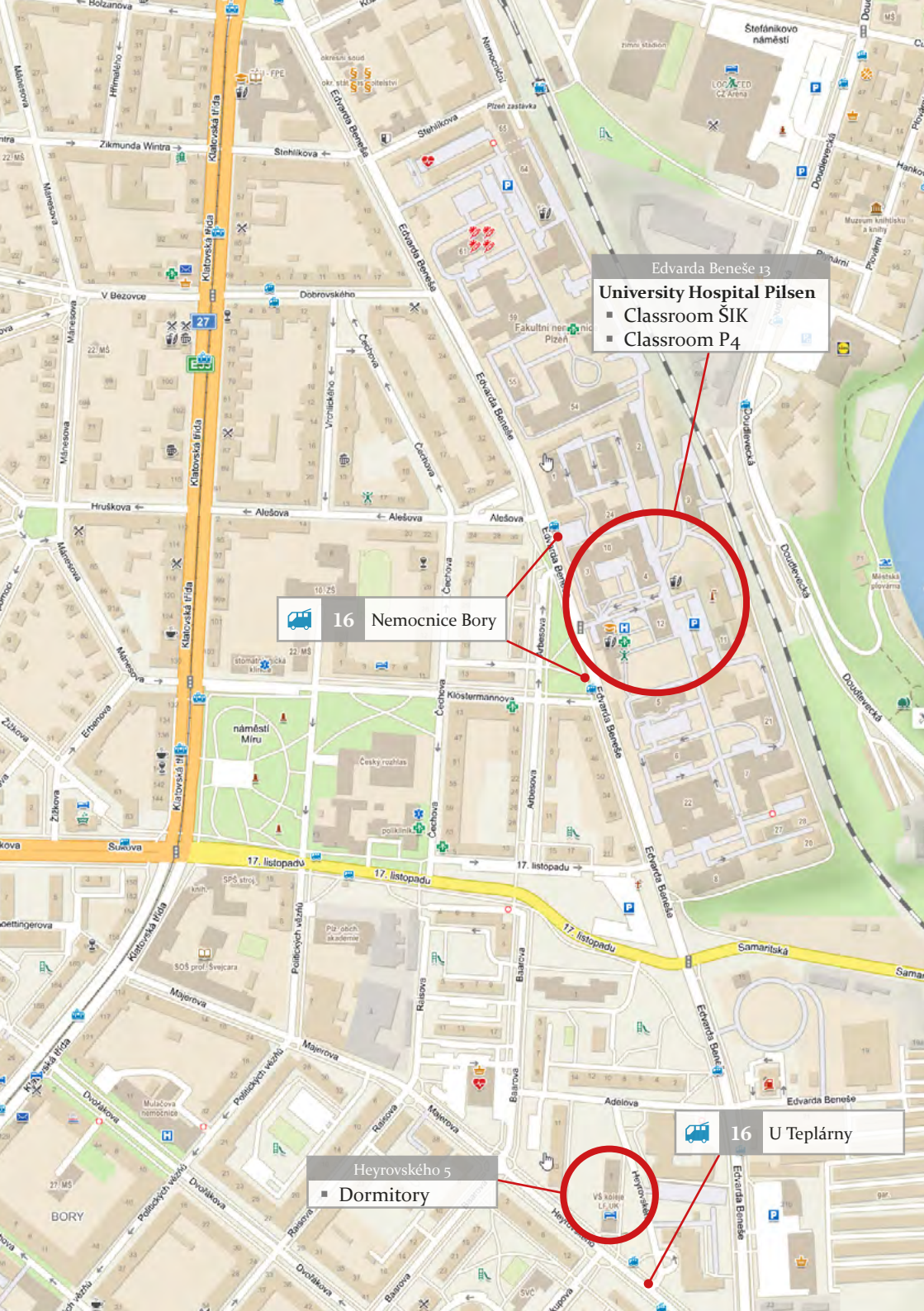
**1 Lékařská fakulta**

**33 40 Lékařská fakulta**

Bolevecká 34  
▪ **Dormitory**

alej Svobody 80  
**University Hospital Pilsen**  
▪ **Classroom P1 interna**  
▪ **Auditorium**  
▪ **Classroom MOST chirurgie**  
▪ **Classroom MOST imunologie**





Edvarda Beneše 13

**University Hospital Pilsen**

- Classroom ŠIK
- Classroom P4



**16 Nemocnice Bory**

Heyrovského 5

- Dormitory



**16 U Teplárny**