



In Pilsen, 28 January 2025  
Ref: UKLFP/35861/2025

## DEAN'S MEASURE NO. 3/2025

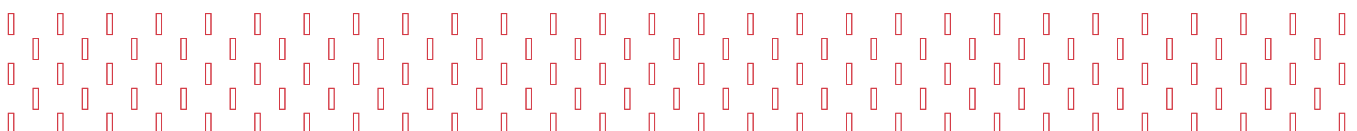
# RULES FOR THE ADMISSION EXAMINATION AT THE FACULTY OF MEDICINE IN PILSEN FOR THE ACADEMIC YEAR 2025/2026

### Article 1 Introductory provisions

- 1.1 This measure of the Dean regulates the details of the admission examination and its course at the Faculty of Medicine in Pilsen of Charles University (hereinafter referred to as the "Faculty") in accordance with the Regulations of the Admission Procedure for Applicants of Charles University, as amended (hereinafter referred to as the "Admission Procedure Regulations").
- 1.2 Candidate means a candidate for study within the meaning of Section 50 of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (Act on Higher Education Institutions), as amended. An applicant becomes a student only on the date of enrolment.

### Article 2 Course of the Entrance Examination for Master's and Continuing Master's Degree Programmes in Czech

- 2.1 Candidates may only use their school pocket calculator during the entrance examination, use of any type of computer will result in exclusion from the examination.
- 2.2 Candidates must use their own blue pencil to complete the response forms. The use of eraser pens or other writing instruments that allow the erasure of text is not permitted.
- 2.3 It is not permitted to use any electronic devices (mobile phones, laptops and other communication and electronic devices) during the entrance examination; all such devices must be switched off during the examination. It is also not permitted to use any kind of ancillary literature and study materials (dictionaries, encyclopaedias, tables, etc.).
- 2.4 Copying or allowing another candidate to copy is prohibited and will result in exclusion from the examination.
- 2.5 A candidate who is acutely medically indisposed during the examination has the option of



requesting an alternative date from the Dean of the Faculty.<sup>1</sup>

- 2.6 If a candidate leaves the room during a test, the candidate is deemed to have completed the test and cannot return to complete the test again.
- 2.7 If a candidate has violated the rules for the entrance examination, the examination will be interrupted without any right to an alternative date.

### **Article 3**

#### **Course of the Entrance Examination for Master's Degree Programmes in English**

- 3.1 The candidate shall not interfere with the examination during the examination and shall respect the instructions of the supervisor.
- 3.2 Candidates may only use their school pocket calculator during the entrance examination.
- 3.3 Candidates must use their own blue pencil to complete the response forms. The use of eraser pens or other writing instruments that allow the erasure of text is not permitted.
- 3.4 It is not permitted to use any electronic devices (mobile phones, laptops and other communication and electronic devices) during the entrance examination. All such devices must be switched off during the examination. It is also not permitted to use any kind of ancillary literature and study materials (dictionaries, encyclopaedias, tables, etc.).
- 3.5 It is forbidden to copy during the examination and to allow another candidate to copy.
- 3.6 If a candidate leaves the room during a test, the candidate is deemed to have completed the test and cannot return to complete the test again.
- 3.7 If a candidate violates the rules for the entrance examination, he/she is excluded from the examination without the right to an alternative date.
- 3.8 In the event of failure in the entrance examination, it is not possible to retake the examination for the academic year in question.

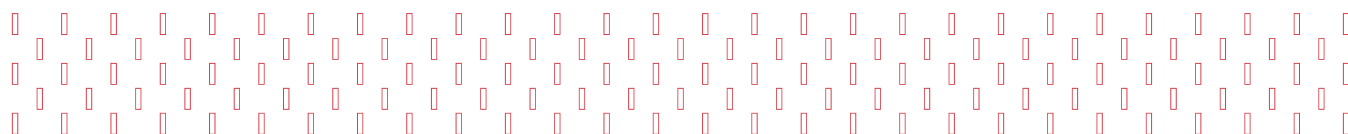
### **Article 4**

#### **Course of the Entrance Examination to Doctoral Study Programmes**

- 4.1 The admission examination takes the form of an oral admission interview before a committee appointed by the Dean of the faculty from among the members of the relevant disciplinary board on the proposal of the chair of the disciplinary board. It examines mainly the applicant's professional and linguistic knowledge and readiness for independent scientific work in the chosen field of study.
- 4.2 For the programme being advertised, the Board will determine the bonus for the specified skills and the minimum score threshold for passing the entrance examination. The minimum score threshold for admission shall be set by the Dean on the basis of the results of the entrance examination, taking into account the economic and capacity possibilities of the faculty. A record of

---

<sup>1</sup> Pursuant to Article 7(1) and Article 6(3) of the Admissions Code



the admission examination shall be kept as part of the admissions file.

## **Article 5**

### **Common and final provisions**

- 5.1 The candidate has the right to request access to his/her file after the decision has been notified. The request for access must be made in writing to the relevant faculty department and must include the applicant's name, contact details (address, telephone, e-mail address) and the applicant's handwritten signature.
- 5.2 Inspection of the file of an applicant for a Master's or postgraduate Master's study programme in the Czech language is carried out after consultation with the study department in the Czech language; instead of allowing inspection of the file, a copy of the file may be provided to the applicant. Access to the file of a Master's degree candidate in English is by arrangement with the International Office, and a copy of the file may be provided to the candidate in lieu of access to the file. Access to the file of a PhD candidate is by arrangement with the Research Office.
- 5.3 Dean's Measure No.2/2024 - Rules for the Admission Examination at the Faculty of Medicine in Pilsen for the academic year 2024/2025 is repealed with effect from 1 October 2025.
- 5.4 This measure comes into force and effect on the date of signature by the Dean of the Faculty.<sup>2</sup>

prof. MUDr. Jindřich Fínek, Ph.D., MHA  
Dean of the Faculty

---

<sup>2</sup> The only legally binding regulations are those in the Czech language and the translation above are for informative purpose only.

