

Rules for Awarding Scholarships at the Faculty of Medicine in Pilsen, Charles University

Pursuant to Section 27(1)(b) and Section 33(2)(f) of Act No. 111/1998 Sb., on Higher Education Institutions and on Amendments and Supplements to Other Acts (the Higher Education Act), as amended (hereinafter the “Higher Education Act”), and pursuant to Article 21 of the Constitution of the Faculty of Medicine in Pilsen, Charles University, as amended, the Academic Senate of the Faculty of Medicine in Pilsen has adopted these Rules for Awarding Scholarships at the Faculty of Medicine in Pilsen, Charles University, as an internal regulation of the Faculty:

PART ONE Basic Provisions

Article 1 Introductory Provisions

These Rules for Awarding Scholarships at the Faculty of Medicine in Pilsen, Charles University¹ (hereinafter the “Rules”) lay down, on the basis of the provisions of the Scholarship Rules of Charles University, as amended (hereinafter the “Scholarship Rules”), additional rules and requirements for the award and payment of scholarships and for decision-making in scholarship matters at the Faculty of Medicine in Pilsen, Charles University (hereinafter the “Faculty”).

PART TWO Scholarships

Article 2 Scholarship for Outstanding Academic Achievement

1. The Dean awards, ex officio and in accordance with the conditions laid down in the Scholarship Rules, a scholarship for outstanding academic achievement in the preceding segment of study to at least ten per cent of full-time students who have achieved the best academic performance indicator. The academic performance indicator is the weighted grade average under Article 32 of the Code of Study and Examination of Charles University, as amended.
2. A scholarship for outstanding academic achievement may be awarded to students who have fulfilled all study requirements of the preceding segment of study at the Faculty prescribed by the curriculum otherwise than by recognition of the relevant assessment of study, have obtained at least the standard number of credits under the credit system, and at the same time have achieved the prescribed grade average. For the purposes of this provision, only examinations are taken into account when assessing fulfilment of study requirements.

¹ Article 21 of the Constitution of the Faculty of Medicine in Pilsen, Charles University.

3. For the purposes of awarding a scholarship for outstanding academic achievement, students are divided into two basic groups:
 - a) students with a grade average of 1.00,
 - b) students with a grade average from 1.01 to 1.15.
4. If the total number of eligible students meeting the criteria set out in paragraph 3 does not reach ten per cent, the scholarship will be awarded to additional students with the best grade averages so that the condition under paragraph 1 is met.
5. After discussion by the Academic Senate of the Faculty, the Dean shall determine by a Dean's measure the specific amount of the merit scholarship paid to each group.
6. Where a student follows an individual curriculum under which a segment of study is spread over two years, a scholarship for outstanding academic achievement shall, provided the conditions under paragraph 2 are met, be awarded to the student in the academic year following completion of the individual curriculum.
7. For the purposes of awarding a scholarship for outstanding academic achievement, the relevant data shall be determined as at 31 October of the calendar year.
8. The scholarship for outstanding academic achievement is paid in two instalments. The scholarship for outstanding academic achievement is awarded by 31 December of the segment of study following the segment in which the student met the conditions for its award, and subsequently by 30 April of the calendar year following the first scholarship payment date.

Article 3

Scholarship for Outstanding Research, Development and Innovation or Other Creative Achievements Contributing to the Advancement of Knowledge

1. The Dean awards, ex officio and in accordance with the conditions laid down in the Scholarship Rules, a scholarship for outstanding research, development and innovation or other creative achievements contributing to the advancement of knowledge.
2. A scholarship for outstanding research, development and innovation or other creative achievements contributing to the advancement of knowledge may be awarded to students who:
 - a) have published outstanding results of their own research,
 - b) have represented the Faculty abroad in research, development or other creative activities,
 - c) have presented the best student research papers at the Student Scientific Conference in the undergraduate and postgraduate sections,
 - d) have represented the Faculty at other universities and research institutions,
 - e) have created, or participated in the creation of, a significant result of research, development or other creative activity.
3. A scholarship for outstanding research, development and innovation or other creative achievements contributing to the advancement of knowledge is paid as a one-off payment.

Article 4
Scholarship for Research, Development and Innovation Activities under Other Legislation

1. The Dean awards a scholarship for research, development and innovation activities under other legislation, in accordance with the conditions laid down in the Scholarship Rules, on the basis of a student's application or ex officio.
2. A scholarship for research, development and innovation activities under other legislation may be awarded to students who have demonstrably participated in specific university research, research plans, research centres, and activities related to the implementation of similar projects and grants.

Article 5
Scholarships in Cases Deserving Special Consideration

1. The Dean may, ex officio and in accordance with the conditions laid down in the Scholarship Rules, award a scholarship in cases deserving special consideration, such as
 - a) participation in teaching or scientific and research activities,
 - b) work in laboratories,
 - c) participation in the development of information technologies,
 - d) international cooperation,
 - e) outstanding sports achievements,
 - f) representation or promotion of Charles University,
 - g) exemplary civic acts, or
 - h) other cases deserving special consideration.
2. Scholarships in cases deserving special consideration may be paid as a one-off payment or monthly.

Article 6
Scholarship to Support Study Abroad

1. The Dean awards a scholarship to support study abroad, on the basis of a student's application or ex officio, in accordance with the conditions laid down in the Scholarship Rules.
2. A scholarship to support study abroad may be awarded to students who have participated, as part of their studies at the Faculty, in a study stay abroad lasting at least one month.
3. A scholarship to support study abroad is paid as a one-off payment.

Article 7
Scholarship to Support Study, Creative Activities, Educational Activities or Practical Placements Carried Out under European Union Programmes or Other Multilateral or Bilateral International Programmes or Projects

1. Where required by rules arising from the relevant directly applicable regulations of the European Union or from international treaties binding on the Czech Republic, and from acts issued on their basis, the Faculty provides a scholarship to support study, creative activities, educational activities or practical placements carried out under European Union programmes or other multilateral or bilateral international programmes or projects on the basis of an agreement concluded with the scholarship recipient; no administrative proceedings on the award of such scholarship are conducted.
2. The Dean may, ex officio and in accordance with the conditions laid down in the Scholarship Rules, award a scholarship to support study, creative activities, educational activities or practical placements carried out under European Union programmes or other multilateral or bilateral international programmes or projects.
3. The Faculty conditions for awarding this scholarship shall be governed by the rules of the European Union programmes or other multilateral or bilateral international programmes or projects.
4. The scholarship under paragraph 2 may also be awarded to graduates of a study programme, participants in lifelong learning, academic staff, or other employees of the University.

Article 8

Doctoral Scholarship

After obtaining the opinion of the Academic Senate of the Faculty, the Dean may determine by a measure the minimum amount of the doctoral scholarship at the Faculty for the relevant academic year. The Dean must issue such measure no later than one month before the beginning of the relevant academic year.

PART THREE

Common Provisions

Article 9

Basic Obstacle to the Provision of a Scholarship

1. Scholarships funded from the sources referred to in Article 4(a) and (b) of the Scholarship Rules may neither be awarded nor paid to a student if the student's actual period of study, within the meaning of Article 6 of the Scholarship Rules, in a Master's programme exceeds the standard period of study of that programme by more than two years, unless the Scholarship Rules provide otherwise.
2. The obstacle to the provision of a scholarship under paragraph 1 also applies to scholarships funded from the sources referred to in Article 4(c) and (d) of the Scholarship Rules.

Article 10

Payment of Scholarships

Scholarships are paid exclusively by cashless transfer to a bank account maintained with a financial institution in the Czech Republic. In exceptional cases, the Dean may permit another

form of payment.²

Article 11 Dean's Measure

Details concerning the submission and processing of applications in scholarship matters, their required particulars and the payment of scholarships, and any other related matters, shall be laid down by the Dean in a measure, in accordance with the internal regulations of Charles University and the Faculty, after discussion by the Scholarship Committee, which is an advisory body to the Dean³, and by the Academic Senate of the Faculty.

PART FOUR Transitional and Final Provisions

Article 12 Transitional Provisions

1. Proceedings commenced before the effective date of these Rules shall be completed in accordance with these Rules.
2. The rights and obligations of students who commenced their studies before these Rules took effect shall be governed by these Rules, with the exception specified in paragraph 3 of this Article.
3. Scholarships for outstanding academic achievement in the preceding segment of study within the meaning of Article 8(1)(a) and Article 8(4) of the University Scholarship Rules shall, for the 2025/2026 academic year, be awarded in accordance with the relevant internal regulations of the University and the internal regulations of the Faculty valid and effective as at 30 September 2026.

Article 13 Final Provisions

1. The Rules for Awarding Scholarships at the Faculty of Medicine in Pilsen, Charles University, approved by the Academic Senate of Charles University on 2 June 2017, as amended, are hereby repealed.
2. This regulation was approved by the Academic Senate of the Faculty of Medicine in Pilsen, Charles University, on 30 April 2026.
3. This regulation becomes valid on the date of its approval by the Academic Senate of Charles University.⁴
4. This regulation takes effect on the first day of the 2026/2027 academic year.⁵

² Article 3(3) of the Scholarship Rules.

³ Article 10(5) of the Constitution of the Faculty of Medicine in Pilsen, Charles University.

⁴ Section 9(1)(b), point 2 of the Higher Education Act. This regulation was approved by the Academic Senate of Charles University on 19 June 2026.

⁵ The only legally binding regulations are those in the Czech language and the translations above are for informative purpose only.

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